

LEE PUBLIC LIBRARY BOARD OF TRUSTEES' MEETING

DATE: WED. FEB.13, 2013

TIME: 5:00 PM

HELD @ LEE LIBRARY

Present: Annie Gasowski, Peg Dolan, Bruce Larson, Cynthia Giguere- Unrein, Katrinka Pellicchia, Sharon Taylor, Library Director.

Minutes of Jan.16, 2013 accepted with correction: Minutes of Jan. 9, 2013 Work Session accepted.

Treasurer's report accepted. There is \$ 12,883.17 in the operating budget, \$ 3,197.05 in the non -lapsing account and \$ 5,753.79 in the CD.

Library Director's Report (see attached document)

OLD BUSINESS:

- The trustees went over a number of suggestions for membership on the building committee. Annie will email Julie Glover a list of names for the committee.
- Public relations: The trustees discussed options for promoting the new building.(Town E- Crier, Library Facebook, Book Worm Digest) Bruce stated that the trustees should have a presence at town events. Annie will be involved with Mastway PTO. Sharon would like to get the Mastway students involved. Peg will ask Tom Dolan if his company would be able to make a 3 D design of the proposed building. Bruce will work on the pros/ cons of the Bricker/ Stevens properties. The trustees will determine the capacity of meeting spaces in the town to justify the meeting space in the LPLCC. Trustees discussed ideas for promoting publicity for the vote on Warrant Article 5 in the March election.
- Foundation Board Update: Paul Gasowski is in the process of making a video for the foundation website.

NEW BUSINESS:

- The trustees voted to keep the non-resident library card fee at \$30.00 for now.
- Scottie will attend the CHILIS Spring Conference on March 7. Sharon will attend the PLA Virtual Spring Symposium "Designing a 21st Century Roadmap for the Future of Public Libraries" on Mar. 20.
- Peg and Katrinka will attend the NHLTA Trustee Open House at the Barrington Public Library on Mar. 14.
- The library has a new volunteer.
- The library director's evaluation will be completed at the trustees meeting on Mar. 13 in a non-public session.
- Computer/ Technology Plan: Sharon and Bruce will work on updating the plan. One other volunteer will be sought to help.
- Peg will write a Thank-You note to the Friends of the Library for their generosity in funding programs and museum passes.
- The trustees went into a public session (RSA202-A: 4c) to accept donations of \$33.97 and \$35.00.
- Meeting adjourned at 6:45PM.

Director's Report
February 13, 2013

Classes and workshops continue to be well attended. At our most recent Device Advice meeting there were two nooks, four Kindle Fires, 1 Kindle HD and 2 iPads. Although a couple of the devices had connectivity issues, most were able to get on and we all learned from one another! In more E-reader news we are now downloading titles with many reserves on the Kindle Fire as a way to keep up with the requests.

The Friends of Lee Library support the library in many ways. In January they agreed to pay for the supplies for the Holiday Tree Program, held in December, sponsor the Audubon program "Winter Sleepers" and Lee's portion of the upcoming children's vacation event shared by Madbury and Durham. They also voted to sponsor the Museum of Science and Currier passes again.

All members of the library staff did a great job keeping the library services running smoothly during the prolonged absence of one member. We should be fully staffed again in February.

<i>Circulation</i>	December 2012	January 2013
Atrium	2672	3029
Downloadable Books	1-AdobePDF, 50-Adobe E-Pub, 43-Kindle, 49-MP3audio, 96-WMAAudio 239 Total	55 Adobe E-Pub, 33 Kindle, 55 MP3-Audio, 110 WMA audio, 4 pending e, 5 pending audio 262 Total
Museum Passes	16	18
ILLs borrowed	83	94
Tents	0	0
Tables	0	0
Chairs	0	0
Online Resources: Ancestry Library	0	97
Ebscohost	24	18
Tech Access		
Public Access	110	141
Wireless	54	68
Visitor Count	1788	2178
Classes/Events	December 2012 # of Classes/Events/Attendance	January 2013 # of Classes/Events/Attendance
Adult	5/32	10/112
Youth	24/206	19/199

Respectfully submitted,
Sharon Taylor
Director